

# AGENDA • SG SENATE

08-09 STUDENT GOVERNMENT



09/11/2009 | 1-3pm | SAU 1829 Room

1) Call to Order

Called to order at 1:06

2) Roll Call

President	x
Vice President	x
Finance	
Programming	x
Public Relations	x
Director of Services	x
Student Relations	x
Organization Recognition	x
KGCOE	x
SCOB	x
CIAS	x
GCCIS	
COLA	x
COS	x
Women's Senator	x
CAST	x
RHA	x
NSC	x
NTID	x
OUTspoken	x
ACA	x
Global Union	x
WITR	x
CAB	x

Greek Council	x
OCASA	x
Reporter	x
SAAC	x
Academic Senate	
Staff Council	x
Freshman	-
Grad	-
Dr. Heath	x
Karey Pine	x

3) Speak to the Senate

- a. VP: Speak to the Senate is the opportunity for students to come in and speak to the Senate.

4) New Business

a. Introductions

- VP: My name is Jackie Robinson, I am the SG VP. This is my last year and I am an accounting major.
- Pres: My name is Matt. I am a 4<sup>th</sup> year IT major. I like to roller blade for fun.
- Dir SR: My name is Teraisa. I am a 2<sup>nd</sup> year.
- Org Rec: My name is Kaity and I am a 3<sup>rd</sup> year marketing student.
- SCOB: My name is Dave and I am a 4<sup>th</sup> year New Media Marketing major.
- NTID: I am a 3<sup>rd</sup> year Professional Communications major.
- NSC: I am Zoh, I am a business major.
- OCASA: I am a 2<sup>nd</sup> year Ultra Sound major.
- GU: I am a 4<sup>th</sup> year EET major.
- COS: I am a 4<sup>th</sup> year biology student.
- KGCOE: I am a mechanical engineering senator.
- WITR: My name is Greg, I am the president of WITR.
- CAST: I am Zeid, I am a 3<sup>rd</sup> year MET.
- Karey: I am the advisor to SG. I like to hang out with my daughter.
- Reporter: My name is Andy. I am a 4<sup>th</sup> year multidisciplinary studies.
- Dr. Heath: I am the associate VP of student affairs. I am the advisor to SG.
- RHA: My name is Phil.
- CAB: My name is Kacie.
- SAAC: My name is Michelle, I am a 3<sup>rd</sup> year Nutritional Management major.

- OUT: My name is Cory, I am a 4<sup>th</sup> year engineering student. I like to eat and work out.
- COLA: My name is Alecia, I am a 3<sup>rd</sup> year advertising and public relations major. I like to hang out with friends.
- PR: My name is Kyle, I am a 4<sup>th</sup> year graphic media student.
- Prog: My name is Kari, I am a 3<sup>rd</sup>/4<sup>th</sup> year industrial design student.
- Dir of Serv: My name is Dave, I am a 3<sup>rd</sup> year IT student.

b. Senate Expectations

- Pres: Here is a brief overview of SG:
  1. We are a governance group.
  2. We have equal say with Academic Senate and Staff Senate.
  3. We sit on Institute Council.
  4. We have 11 MSO's and 205 clubs.
  5. There are two types of MSO's. Phil?
- RHA: SSO's are Student Services Organizations like Reporter and CAB. RSO's are Representative Services Organizations like OCASA and OUTspoken.
- Pres: RSO's have a certain group they represent and can vote. SSO's cannot vote unless it's a straw vote. Cabinet members don't get to vote, Jackie votes if there is a tie. We passed out a picture of SG giving an idea of how we work and what branches off of us.
- VP: It's important that academics come first; you need a minimum GPA of 2.3. It is checked quarterly.
  1. Senate meets every Friday 1 – 3 all year.
  2. E-mail if you are going to be late or absent 24 hours in advance. You need a replacement for that meeting if absent and the replacement must be in writing. More than an hour late is an unexcused absence, 3 of those opens your seat.
  3. Clean up after yourselves.
  4. No laptops.
  5. Wear orange and brown.
  6. At the table are senators, reps, cabinet, advisors, and governance groups. One person per organization. Others sit in the gallery.
  7. You are elected so you are expected to represent your group, bring their opinion, not just yours. Give them SG updates; let us know what you're working on.
  8. We expect everyone to participate, voice your opinion.
  9. You are required to be on two committees.
  10. You are required to sign up and show up for events (ex. Horton).
  11. Matt will go over a good and bad report for you.
- Pres:
  1. A good report is you reporting to senate after something happened, post action. Only report if it is relevant to senate.

2. A bad report is something like a goal, especially an intangible one. Senate uses tangible goals.
  3. Update senate on relevant goals.
  4. We want more participation and collaboration. MSO's we want participation from you. You represent students, you are elected.
  5. There shouldn't be bad photos of you on FaceBook, it's all about image. Questions?
- Stu Rela: What if I want help with an event?
  - Pres: That can be in your report since you want help. Announcing events is in announcements which have to be e-mailed to Jackie ahead of time.

c. Student Leader Summit

- VP: Student Leader Summit is on 25 – 26. Friday is the dinner; Saturday is you networking with college and community networks. Everyone should have been e-mailed. If you have not gotten one, write down your e-mail so we can add you. Student Leader Summit is mandatory. College senators can e-mail me and we will RSVP you. MSO's entire E-board are invited to both days, it is required. Deadline is the 18<sup>th</sup>.
- SAAC: I have a tennis match that Saturday. What do I do?
- VP: E-mail Kathy and send a replacement. The majority of your E-Board's must be present. There is something given away to everyone that comes.

5) Presenters

a. Robert's Rules of Order

- VP: Dave will now go over Robert's Rules of Order.
- Dave: Jackie and I met over the summer, she has a good grasp of Robert's Rules of Order.
  1. Designed to make meetings run smoothly.
  2. Make a motion to talk about something.
  3. Stand up when speaking.
  4. A person should never speak a second time unless everyone else has had a chance to speak.
  5. You have a handout. If you represent your constituents and not yourself you'll have a smooth year.
  6. Questions?
- VP: We'll go over motions and voting.
- Dave: The chair of the meeting has the right to make or break a tie. You are all representatives, come to meetings prepared to vote. You should never ask for abstentions. Those are used for conflict of interest.
- Pres: If someone is not informed, such as they haven't read the minutes and that is what is being voted on, what should they do?

- Dave: The chair can bring the minutes to approval by saying “if there are no objections, the minutes will stand”. If you want a vote, have the person state they are uninformed.
- Women’s: How do the rules work with bylaws?
- Dave: Your bylaws take precedence over these rules.
- VP: Dave (Dir of Serv) will always have a copy of the bylaws. We will now go over how to make a motion and who can vote.
- Pres: If you want to make a motion to approve a new bus schedule what do you do?
- OUT: Say “I would like to make a motion to approve a new bus schedule”. And someone must second that.
- VP: You forgot about saying your name and position. Do not wave your hand at me, I will not call on you any sooner.
- Pres: Cory says “I make a motion” which is seconded by Dave. If there is no discussion, Jackie will say “all in favor”.
- VP: Does everyone know who can vote? Raise your hands if you can vote. Very good, you have it. I will repeat the motion that is made. I will also repeat what we are voting on.
- Dir of Serv: What is the difference between a regular vote and a straw vote?
- Pres: Straw vote is for an opinion. Regular vote is done in motion.
- CAB: Can we vote?
- VP: No.
- Stu Rela: What if I want to talk about an issue?
- VP: You can make a motion for discussion. Page 8 shows what you have to do.
- Pres: Non-voting seats can make a motion but it has to be moved and seconded by voting seats.
- VP: If you can make a motion, raise your hand. Everyone can. Everyone clear?

## 6) Cabinet Announcements

### a. President

- Our Horton speaker is Jimmy Wales.
- Two of our goals happened over the summer: wireless all over campus and gmail to RIT e-mail. iTunesU is also up and running.
- The new campus center is going fast.
- The H1N1 virus is a big deal, they are expecting 30% of students will get it here. A lot of people are uninformed. It is different from the flu. Academic Senate wants sick students to stay home. Don't go to class if you are sick. Get the word out.
- RGSB Alliance is moving along. We have Biomedical Sciences already and different new programs.
- Dave and Teraisa went to a program over the summer. They were asked to consult for other universities while there.

- The SG Cabinet is here for your guys, I don't think past relationships have been close enough. It is important we work close together. If you need anything send an e-mail.
- Staff Council: I do want to enforce the information about N1H1. Let student services know if you are sick.
- Women's: Have professors been in contact about classes?
- Pres: They are being asked to be more lenient on attendance grading. This will spark a lot of discussion.

b. Vice President

- College senators, please see me we need to finish paperwork.
- Make sure I have your e-mail and shirt sizes, papers have been passed around.
- E-mail me your announcements before 12pm on Wednesday to get them in the agenda.
- Clean up after yourself in the SG office, be professional. Be respectful of the other people. Feel free to come in and hang out, just clean up after yourselves.
- Senators make sure you are financially certified. That's very helpful. It can be done online.
- You have access to the office when its locked as well. Go to info desk and they will let you in. Lock the door when you leave.

c. Director of Services

- Bear with us while we revamp everything: TV station, website, etc. My team had a good meeting this morning. We will be working on this. I'm in the beginning stages of working on the web page.
- I am meeting with the Ride Board developer.
- Make sure you see Kathy if you need access to your SG e-mail account. Hopefully by next week I will send out an e-mail about the distribution lists.
- We got new equipment over the summer. Do not use the macs unless you are PR. If you need something printed, talk to my staff or Kyle's staff, we will help. Questions?
- Stu Rela: What's a distribution list?
- It's a list that is used to send information to the appropriate people without clicking on each individual person.

d. Student Relations

- I appoint all students to the different committees. I'm going to try something new this year. Information will be put in orange folders of your committees.
- If you have a new development or want to update us on your committee we have reports for you to fill out. Let us know the updates in them.
- I am also in charge of open forums, so if you want one let me know.

- e. Organization Recognition
  - I'm in charge of all the clubs. I e-mailed all the MSO's about the president's round table in weeks 4 and 8. Every MSO must have representation.
  - OUT: I was left out on the general mailing list.
  - VP: We'll check on it.
  
- f. Programming
  - I work with CAB to plan events. Today we are participating in the NTID Apple Fest. It would be great if you could sign up. Last year people signed up and didn't show up or wouldn't sign up at all. Events are a good time to bond and network. Please sign up for this evening.
  - RSVP for Student Leadership Summit.
  - I'm looking to collaborate with everyone, brainstorm.
  
- g. Public Relations
  - I'm looking to generate a new brand. First thing is name tags, all new, made by my staff.
  - Senators, in your black binders are a listing about your bulletin boards. Keep them up to date. I will be asking for help with posters. Marketing and consulting staff are available to help you too.
  - GU: What kind of assistance?
  - We have design staff and access to large format printer.
  - VP: The fliers given out are for college senators. You are required to do it. If there's an SG event everyone is expected to help out, bring your constituents.
  - Stu Rela: If I'm graphically designed challenged will you help?
  - Yes.
  - VP: I know CAB has distribution people; other MSO's don't have that. Bring your fliers here and we'll help. The info desk will hand out fliers too. That's best if done two weeks in advance.
  - If requesting assistance in marketing and PR I expect some time, no rush jobs.

7) Governance Reports

8) Advisor Reports

a. Karey Pine

- I sent over the summer my introduction, I asked for presidents and vice presidents of organizations to meet with me.
- Encourage your advisors to schedule time to sit down with me. Please encourage them to come Sept. 26<sup>th</sup> for the training session for new advisors.

- Oct. 3<sup>rd</sup> we will be cleaning club space. If things are in the public area, pick it up or it will be thrown out. We can't move with that garbage sitting around.
- RHA: Do you want the meeting to be advisor and e-board or separate?
- Whatever is easiest. I will go to your meetings too.

b. Dr. Heath

- The new building is important. It is your role to share with students the terrific nature of that space. It was scheduled to open in January but will now open in November. It changes every day, getting closer to being complete.
  1. Space in Campus Center.
    - a. SG
    - b. Leadership Institute
    - c. Women's Center
    - d. Club Space
    - e. OCASA
    - f. FYE
    - g. Orientation
    - h. A multipurpose room
    - i. A family room
    - j. A loft
    - k. A reading room
    - l. An MSO lounge
    - m. Center for Campus Life
    - n. Conference rooms.
    - o. We will work with the project director to try and get you all a tour.
- SAAC: The event room, how many people will it fit?
- Maybe 500 people.
- NSC: What will happen to the spaces we have now when everyone moves?
- Organizations in the RITreat will shift and be changed. They will make academic support centers, and disabilities services. The Ombuds will stay.
- GU: When can we start using the multipurpose room?
- We are not sure; I'm going to say as soon as it's open. I want to say immediately. It is available to students first.
- RHA: Where do we reserve it?
- Karey's office.
- Karey: I have opened a building before. What makes it important is how the leaders act, gaining excitement will help. Spread this to the groups. We will have an opening day once we're set, we want a community there. Start your chatter.



- 9) Adjournment
  - a. OUTspoken motion to adjourn, seconded GU
  - b. Adjourned at 2:25

Announcements

Respectfully submitted,

Sarah Thompson  
Student Staff Assistant  
Student Government  
9/11/09