

PowerPoint 2003 (T5)

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Thursday, 6/30/05 -- 9:00 AM
Location: 60-2470

Type: Workshop

Microsoft PowerPoint 2003 is a powerful interactive presentation tool used widely throughout education and business. At the end of the workshop, participants will be able to understand navigation through presentation, create and format text slides, add images to the slides, modify objects, utilize animation effects and create tables and charts. Participants will also learn about obtaining electronic resources and discuss successful uses vs abuses of PowerPoint. Participants should come with a working knowledge of basic PC computer usage such as email capabilities or text entry in a word processor such as MS Word