

**RIT Oversight Committee Meeting  
January 28, 2010**

**MINUTES**

**Attendees:** Thomas Cornell, Cheryl Lomedico, James Reilly, Ian Gatley, Walter Wolf, Shane Crouse, Katherine Clark

**Absent:** Malcolm Spaul and the Student Representative, who has not yet appointed

Chair Tom Cornell convenes the meeting of the Oversight Committee at 9:45am. Minutes of the October 29, 2009 meeting are approved by the Committee with minor edits. The minutes had been distributed via email ahead of the meeting and Committee members had a chance to make edits ahead of time.

The Committee acknowledges that it did not elect a new Chair at the end of FY09. Tom Cornell agrees to serve as chair for another term, but would like to see someone take over as chair in the future. The Committee unanimously re-elects Tom Cornell to another term ending in June 2010.

The Committee discusses the continued absence of a Student Government representative. Kate and Share from SRS report that as of January, Student Government has not notified SRS that a representative has been identified. Shane will reach out to Student Government again.

There were no exceptions/corrections to the RAPID NOA process to report from Q2.

SRS presents a draft of the annual report to the President and Governance bodies. The Committee discusses changes, including a revised definition of Enterprise Centers and themes of this year's report. SRS will make revisions and present a new version to the Committee for approval.

Shane discusses his meetings with Enterprise Centers for the revised procedures. Enterprise Centers have all agreed to provide a report of their activity to SRS on a monthly basis, which can then be incorporated into the quarterly NOA.

SRS informs the Committee that the Teledyne project discussed at the prior meeting as a prior review was terminated and no RIT personnel are working on the project. The Committee acknowledges the change and asks that a note be included in the FY2010 report regarding the Teledyne project.

SRS asks the Committee if they would like to consider revising the way quarterly meetings are conducted. It is suggested that some agenda items be handled via email ahead of the meetings if time becomes tight. The Committee believes that adjustments over the last year has caused some meetings to run long, but don't believe it will be a problem going forward. The Committee agrees that review materials and minutes from prior meetings can be distributed ahead of time, but other agenda items should be reserved for meetings.

**NOA reviews:**

Malcolm Spaul (Golisano Institute of Sustainability)

- Malcolm was not in attendance and will provide his review at a later time

Jim Reilly (College of Engineering)

- Jim provided some comments ahead of time in email.
- Jim questions the presence of student in the personnel listing, but not on the report.
- 050735 lists RIT as a “3<sup>rd</sup> Party Cost-Share” and that is incorrect.
- Signature page received

Walter Wolf (College of Science)

- Did not receive the review report and would like it re-sent. He will provide his review at a later time.

Cheryl Lomedico (Liberal Arts and University-Wide)

- Cheryl included her comments on the review report
- Signature page received

Tom Cornell (College of Imaging Arts and Sciences)

- 09-PAL-R Abstract should better explain the types of work that are being conducted.
- Signature page received

Ian Gatley (GCCIS and NTID)

- All projects were acceptable.
- Signature page received

Meeting was adjourned at 11:40 a.m.