

**RIT Oversight Committee Meeting
August 27, 2009**

MINUTES

Attendees: Thomas Cornell, Cheryl Lomedico, Walter Wolf, Ian Gatley, Shane Crouse, Katherine Clark

Absent: James Reilly, Malcolm Spaul, David Koster

Chair Tom Cornell convenes the meeting of the Oversight Committee at 2:05pm. Minutes of the May 5, 2009 meeting are distributed and approved by the Committee pending elaboration on two discussion items.

Shane discusses NOA exceptions that occurred during the prior quarter:

- Bill Garno - John Seabrook (student) graduated prior to completing NOA
- Lynn Fuller - Jiarachai Getpreecharsawa (student) graduated prior to completing NOA
- Sohail Dianat - Siyu Zhu (student) accidentally rejected project details

The Committee agrees that all of these situations were handed acceptably and that future exceptions should be reviewed by the Committee.

The Committee reviews draft language for Enterprise Center procedures. The Committee agrees to vote on a formal change to the procedures at a future quarterly meeting.

NOA reviews:

Walter Wolf (College of Science)

- 090375 only lists the PI on the NOA.
- Signature page received

Cheryl Lomedico (CLA, COB)

- 090340 only lists the PI on the NOA.
- 090253 only lists the PI on the NOA.
- 090555 only lists the PI on the NOA.
- 090572 only lists the PI on the NOA.
- 080524 one student was updated on the revision but doesn't show on the personnel list
- Signature page received

Cheryl Lomedico (NTID and University Wide)

- Project 090255 needs a more descriptive abstract
- Project 090379 needs a more descriptive abstract
- Project 080205 has a completed timeline, but SRS explains that an extension is in process
- Signature page received

Ian Gatley (CAST, CCIS and CIAS)

- No questions
- Signature page received

Jim Reilly (COLA and COB)

- Jim will provide his review at a later time

Tom Cornell (College of Engineering)

- 090422 only lists the PI on the NOA.
- 070019 only lists the PI on the NOA.
- 090556 REU only lists 3 Faculty
- 090226 Proposed dates say "99"
- 090381 Update personnel list (co-PI may not be correct)
- Signature page received

Malcolm Spaul (Golisano Institute for Sustainability/CIMS)

- Malcolm will provide his review at a later time

Meeting was adjourned at 3:25 p.m.