Conversion Coordination

Kit Mayberry
Academic Senate
19 May 2011

SAMPLE CONVERSION GANTT CHART

Week	2010(3)	2010(4)	2011(1)	2011(2)	2011(3)	2011(4)	2012(1)	2012(2)	2012(3)	2012(4)	2013(1)
1		Student cohort A distributed to Deans (JL)	Senate standing coms. begin revising policies (D)	Parent's website up	Advisor hiring (round 2) begins	All programs approved by NYSED	Student Guide complete	Advising continues	Advising continues	Advising continues	
		Temporary advisor hiring begins (pending \$)	Calendar Com. meets re cal. approval	Transition resource estimates due to deans (program heads)	Draft 5.19	Cohort A IAP's complete	Cohort X(?) students make appts. w/ advisors	Cohort C list prioritized (program heads)			
			Gen. Ed. equivalency tables complete (COLA & COS)	Transition resource estimates due to deans (program heads)	.47	S.A. course revisions approved	Student checklist available (on website)	All website revision complete	Plan publicity for courses & changes (S.A.)		
2		Senate Ex. Com. assigns policy revisions to standing coms.	Approve academic calendars for 2012-13; 2013-14		All financial aid changes affecting trans. students complete	Advisors Conversion Handbook complete	Web-based training students on new audit system available (?)	Update partners re revised transfer articulation agreements			
		Website review responsibilities set (KM)	Notify advisors re early crse. selection guidelines	Section D Policies Revised (Senate)		Advisor training begins (round 2)	Hard-copy student guide distributed	Website revisions complete			
			Plan 2011-12 Student Forums (FN)				IAP's available to students				

Website Review Committee

•	Vienna Carvalho	GCR	•	Natalie Stopko	ITS		
•	Peggy Glitch		•	Dave Hostetter	ITS		
		DAR	•	Latty Goodwin	SA		
•	Raman Bhalla		•	Fernando Naveda	AA		
		ETC	•	Ed Lincoln	EMCS		
•	Mike Dwyer	DAR	•	Sandra Whitmore	CDO		
•	Michelle Seger	DAN	•	Kit Mayberry	Pres.		
		GCR					
•	Marianne Gustafson	Completion date: 2012(2)					

