



2013-2014 SG Meeting Minutes 11/12/2013

ABSENCES	position	Reason
TONY	Head of Athletics	Unexcused
ZUHAIR	ECO & ICO	class

PRESENT	position
RABEET	President
YARA	Vice president
FAYEZ	Treasurer & Secretary
ANTHONY	Head of Athletics
KOSHAL	ICO
ASIM	ECO
NIJA	Senior rep
OMAR	Sophomore rep
MASHAL	Freshmen rep

Meeting called to Order at 1:40

Topics:

Textbook Issue:

- ⌚ Yara: a possible solution we could have for our book inventory problem is that every professor should specify what book is required in his/her course beforehand, then preorder them based on the number of students, so we don't get sitting inventory that won't sell. The way we are operating now is like big universities where we have big piles of books and we're waiting for students to buy them, which leaves us with a stockpile of unsold books.
- ⌚ Nija: I think a rental system would work best.
- ⌚ Yara: Who will be managing the books in the book store? I will ask about that because we need someone sitting in the book store at all times.

IT update:

- ⌚ Yara: So I've sent the new IT coordinator all of our concerns, and we have scheduled a meeting that I'm looking forward to.

Recycling and bins:

- ⌚ Yara: So I have with me a catalogue of different bins that we could put around university, you've probably already noticed that we've already put around extra bins, but I think they're too small, and I told them that we need bins that would fit a Pizza box.

Media Committee:

- ⌚ Rabeet: We have all the applications and we've picked the students we want on the committee.
- ⌚ Michelle: A few more want to come in
- ⌚ Rabeet: too late, we've passed the deadline
- ⌚ Yara: Yeah, I think I need to send Ms. Eleni an email with the names of the new committee. Also we need to talk to Ms. Hanan about the pictures, we want pictures of RIT Dubai students in our university, not those irrelevant ones we have all around.

Survey:

- ⌚ Yara: So I sent everyone the survey that we will distribute to students, is there anything you guys want to change? I was thinking that we should go up to the students and have them fill them out. I think we should be aiming for a hundred surveys. They're very simple and easy to fill out.

Nurse:

- ⌚ Yara: So apparently there is a nurse we can go to in DSO.
- ⌚ Omar: But if you're injured here, you wouldn't be able to walk all the way to DSO.
- ⌚ Yara: Yes, lets say I have a headache one day and all I want is some panadol, there should be a nurse in our building that I can go to and get that medicine without complications. So we'll bring that to the table next time we meet with Dr. Yousef.

Exam Relief event:

- ⌚ Yara: Rabeet and I have taken a decision to not hold an exam relief event this term, because there wasn't much follow up. We are always criticizing clubs for not being prepared enough for their events, and we just don't want to fall into that.
- ⌚ Rabeet: This term we spent too much time doing these mundane tasks like getting the bylaws together and establishing the whole structure, so in January we will put together a list of everything we want to get done in the spring term, and follow it strictly.
- ⌚ Yara: So what do you guys think? Specially because our events coordinator quit her position there was no follow up, and the event was not organized well.

Student Lounge:

- ⌚ Yara: As for the lounge, we talked to DSO's interior designer, and during the break we're gonna have that sorted out.

Student Handbook.

- 🕒 Yara: Michelle could you talk about that student handbook you sent us?
- 🕒 Michelle: Yes I think it would be very useful to have a handbook for the students that gives them directions, starting from the small things like where to get your student ID, to co-op issues. Basically something that tells the students what they need and who to see for it.
- 🕒 Rabeet: Who are we going to have in charge of this though?
- 🕒 Yara: I think this is such an important task that we should have student services do it.

The meet and greet:

- 🕒 Yara: So regarding the meet and greet with Dr. Yousef, do you guys think we should do that regularly?
- 🕒 Omar: yes it was necessary. But we need to change the timings so more students attend.
- 🕒 Yara: I talked to Ms. Ellen about having a free common hour every week, but she said that there are far too many classes to do that, yet she said that on most classes end at 4:15 on Mondays and Wednesdays, which gives us 45 minutes till the buses take the students back home. This will also give the clubs an opportunity to meet regularly.

Athletics:

- 🕒 Yara: I started a google doc that I shared with all the team captains, we will have them start looking around for tournaments that our teams can compete in. Also we would have the tournament requirements on this doc so we don't have problems like we had this term, where the cricket team wasn't allowed to play because they were wearing the wrong color. The coming break is going to be awesome for us to get work done, we can go ahead and hire coaches for the teams.

Performance Overview:

- 🕒 Fayez: If anyone has any comments about the performance of the president and vice president, over the break I will create a template for constructive criticism, where u can have submit your comments and evaluation anonymously.

Meeting adjourned at 2:15