

# Academic Advising for Semester Conversion

**An Update for Institute Council**  
**11/28/2012**

Chan. McKenzie, Assistant Provost for Academic Affairs  
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# Deans Delegates for Advising

- Sean Bennett, CAST
- Lisa Boice, SCB
- Marty Burris, USP
- Michelle Firnstein, CMS
- Becky Fletcher-Roberts, CHST
- Karen Hirst, KGCOE
- Debbie Kingsbury, CIAS
- Catherine Mahrt-Washington, COS
- Lyndsey McGrath, Global Locations
- Mark Rosica, NTID
- Gina Shevchuk, GCCIS
- John Smithgall, COLA

# 2010-2011 Highlights

- Vision, mission statements for RIT advising
- Approval of new advising model by deans
- Subcommittees:
  - IAP process plan
    - Undergraduate cohorts defined for IAPs
  - Holds process plan
    - Advising holds process for all new students
  - Conversion advisors plan and JDQ
    - 10 conversion advisors hired for 5 colleges

# 2011-2012 Highlights

- Deans Delegates for Advising subcommittees
  - Advisors toolkit
  - Internal transfer IAP process
- IAP delivery process created
- IAP templates created
  - University
  - College, department
- Cohort lists distributed to colleges & tracked w/in colleges

# 2011-2012 Highlights, Cont.

- 5 additional conversion advisors hired for 4 colleges
- Non-transition students advised
- NTID IAP's begin
- Graduate IAP process developed by Grad Council
- SIS processes designed:
  - Advisor assignment
  - Advising holds

# 2011-2012 Highlights, Cont.

- IAP communication & marketing
  - Associate Deans/CCPC
    - Gen Ed Chair
    - ICC Chair
    - Grad Council Chair
    - Senate Rep
    - SG Rep
  - Assistant Deans/Deans Delegates for Advising
  - Advisors Council
  - Student Guide on SC website
  - Facebook, Twitter, Blog and posters
  - Meetings w/ Student Government
- Impact claims process (F. Naveda & R. Koenig)

# 2012-2013 Highlights

- IAP's underway
  - IAP holds placed on all undergraduate students
  - Colleges identify plan for their rollout to students
    - Communication from department/college
  - University effort to help answer questions re: IAPs
    - IAP marketing continues through Winter Quarter
- SIS processes go-live
  - Advisor assignment
  - Advising holds
  - My Advisees view
- Impact Claims process further defined
  - Presentations to university community
- SEMCO process plan for IAP holds not removed