FITL Session

E-Mail Replacement Project Forum

May 29, 2003

RIT will become a seamless university in order to eliminate barriers that impede the cooperative success and satisfaction of students, faculty, staff, and external partners.

Dr. Albert Simone

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- Project Objectives
- Email Statistics
- Project Snapshot
- Major Milestones and Events
- New Functionality
- Deployment Strategy
- Communication Strategy
- Migration Activities
- Migration Statistics
- Outlook Web Access Demo
- Q & A

Project Objectives

- Implement an easier and more efficient mechanism for communication and collaboration
- Build a robust solution, bringing new functionality to the desktop for all platforms
- Create a stable mail environment
- Increase availability of service
- Build a scalable environment that can accommodate the growth at RIT
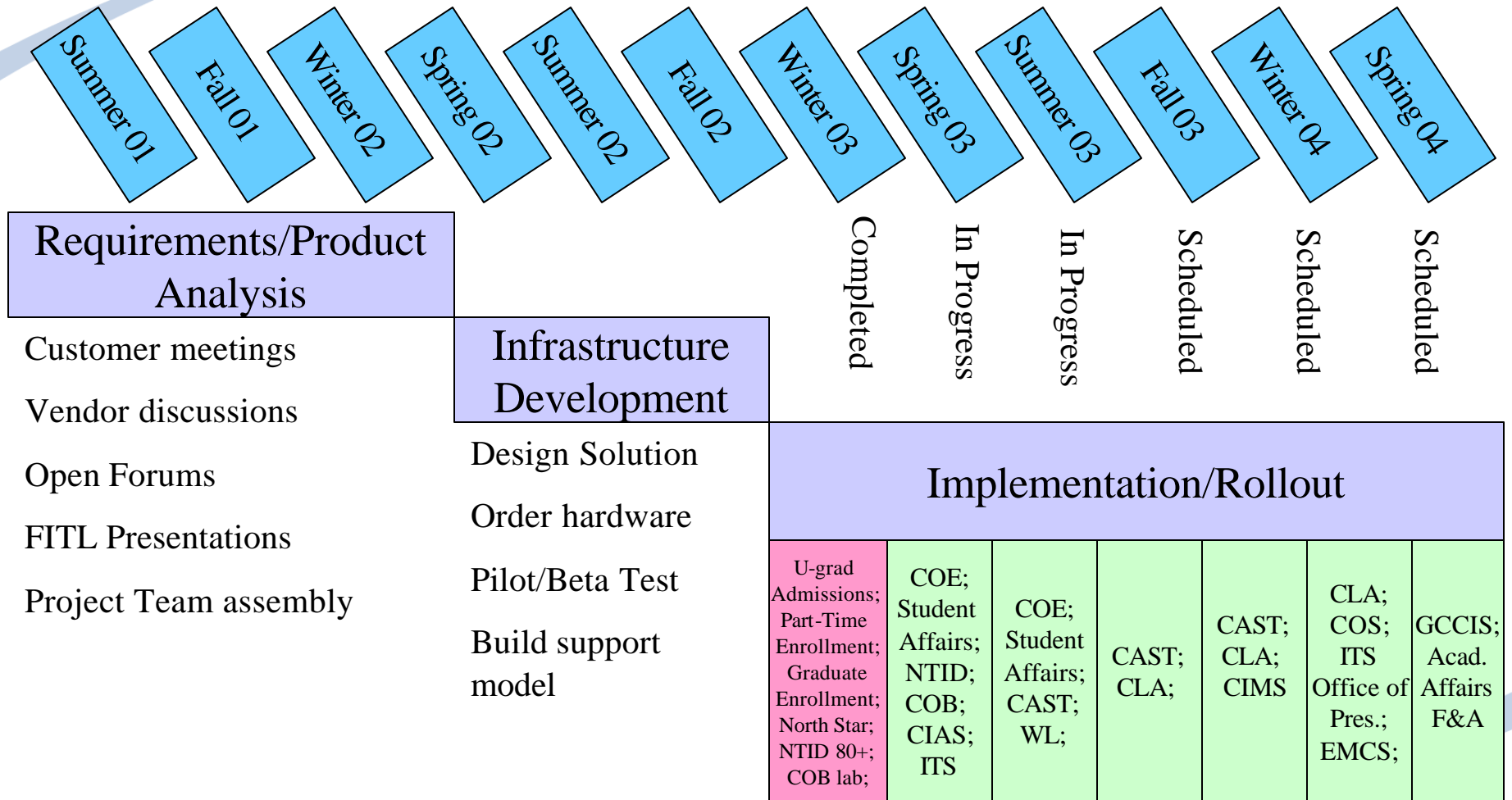
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E-Mail Statistics

(Week of 2/16/03)

	# per day	# per week	# per month
Incoming Messages (includes listserver traffic)	366,806	1,854,136 30% is spam	7,614,895
Delivered Messages	281,332	1,474,094 23%*	5,999,998 22%*
Scanned Messages	236,954	1,226,224 28%*	5,007,728 26%*
Attachments Removed (potentially infected attachments)	590	4,122	17,956

* % increase from 1 year ago (2/02)

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Project Snapshot

Summer 01 | Fall 01 | Winter 02 | Spring 02 | Summer 02 | Fall 02 | Winter 03 | Spring 03 | Summer 03 | Fall 03 | Winter 04 | Spring 04

Completed | In Progress | In Progress | Scheduled | Scheduled | Scheduled

Requirements/Product Analysis

Customer meetings

Vendor discussions

Open Forums

FITL Presentations

Project Team assembly

Infrastructure Development

Design Solution

Order hardware

Pilot/Beta Test

Build support model

Implementation/Rollout

U-grad Admissions; Part-Time Enrollment; Graduate Enrollment; North Star; NTID 80+; COB lab;	COE; Student Affairs; NTID; COB; CIAS; ITS	COE; Student Affairs; CAST; WL;	CAST; CLA;	CAST; CLA; CIMS	CLA; COS; ITS Office of Pres.; EMCS;	GCCIS; Acad. Affairs F&A

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Major Milestones and Events

- Spring 02: Obtain project resources (central funding, personnel, etc)
- Summer 02: Team chooses Microsoft Exchange (Microsoft solution meets 98% of requirements)
- Fall 02: Infrastructure Readiness
- Fall 02: First migration (admissions)
- Summer 03: Production environment completed
- Summer 03: Implementation of new email addresses for faculty/staff (ex. *Albert.Simone@rit.edu*)
- Summer 03: Student Pilot
- Spring 04: Retirement of Corporate Time calendaring
- Spring 04: Faculty/Staff migrations complete
- Winter 05: Retirement of OSFmail

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New Functionality

- Integration with student and HR systems to enable new functionality (ex. Pre-populated distribution lists per class, program, college, division, etc)

- Integrated mail/calendaring

- System Integration with both desktop and network infrastructure

- Public/Shared folders

- Out of office assistant

- Increased scalability and functionality for Web delivery

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- Phased approach
  - Scheduling migrations with customer contacts
  - Partnering with technical support groups throughout RIT
  - Phase 1 Faculty/Staff
  - Phase 2 Students
  - Phase 3 Alumni Forwarding

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Communication Strategy

- 1 Month prior to migration - individual Deans/Directors meeting
- 2 weeks prior to migration - email communication from ITS to organization
- 1 week prior to migration – open forums for organization
- Migration
- Weekly – emailed status to organization
- Completion – emailed status to organization

Migration Activities

- Directory Service Migration (2 visits, 30 minutes)
  - Automated desktop inventory
  - Desktop prep
  - Virus Scan/Software upgrade
  - Desktop visit to complete migration
- Email Migration (2 visits, 30 minutes)
  - Desktop visit to initially configure client
  - Move email to new folder (user activity)
  - Desktop visit to complete cutover

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Migration Statistics

- Email (Exchange) 400
- Directory Services 650

Questions

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