

AS/SA

Academic Support & Student Affairs Committee

Charges

- ASSA 1 Propose communication to faculty in order to increase their awareness of resources available to students for counseling.
- ASSA 2 Regarding Final Course Grade Dispute Policy, make appropriate changes to policies related to D17.0 to address issues with references to the Academic Appeals Sub-committee. Make necessary changes in order to revise inconsistencies in Policy D08.0 and D18.0
- ASSA 3 Propose steps to ensure that students (and faculty advisers) understand the degree to which health, and academic information is protected from unwanted and unexpected disclosure, either by prohibiting unwanted disclosures or by ensuring student knowledge of potential disclosure.

ASSA 1

Propose communication to faculty in order to increase their awareness of resources available to students for counseling.

The promotion of the resources available to students through the faculty depends on:

- 1) Awareness of the location counseling center
- 2) The list of services available to students at the counseling center.

To promote the available services faculty need to know what services are available and what circumstances suggest a faculty member to recommend them.

Faculty need to be aware that the Counseling Center sees, and is eager to see, students with a wide range of concerns, from the mundane to the serious or life threatening. They should be recognize that the Center, is not just for severe mental psychological counseling. Before faculty can promote the Center, they need to fully understand the services it offers.

ASSA 1 Propose communication to faculty in order to increase their awareness of resources available to students for counseling.

Recommendations

1. Ask the Counseling Center to hire an Outreach Coordinator.
2. Improve and update the mental health website
3. Improve visibility of the Counseling Center on campus and the web. Currently a google search provides a link to the RIT mental health website but this could be made easier and cleaner.
4. Improve recognition of the 'Live RITe' program and available services through:
 1. Faculty workshops at the college level would help faculty tools recognize mental health concerns
 2. A possible 'banner ad' on mycourses to increase visibility
5. Organize brief information sessions to all faculty meetings and/or retreats across RIT.
6. Improve outreach to Academic Advisors

ASSA 1 Propose communication to faculty in order to increase their awareness of resources available to students for counseling.

Recommendations

7. Email reminders 2x/semester to faculty to mention Live RITe initiatives during class times. This could be a 'Live RITe' week supported by banners around campus.
8. Give faculty information to present in classes at strategic times (prior to midterms and finals) referencing available mental health/Live RITe resources available to students. This doesn't target a particular student, but rather the student body during known stressful periods.
9. Implement a mandatory 'verification of Awareness' checklist through Oracle similar to the Conflict of Interest page [and Safety Training.]
10. We understand much of this is based on the (assumed) Outreach Coordinator and his or her priorities and plan, and we feel that coffee mugs, flyers, magnets, etc. can be useful, they tend to get overlooked and forgotten. We were looking at more consistent reminders through places most often visited by faculty.

ASSA 2

Regarding Final Course Grade Dispute Policy, make appropriate changes to policies related to D17.0 to address issues with references to the Academic Appeals Sub-committee. Make necessary changes in order to revise inconsistencies in Policy D08.0 and D18.0

Policy Number: D08.0

Policy Name: Student Academic Integrity Process

VII. Academic Integrity Appeals

The instructor or the student may appeal the findings of the Academic Integrity Committee to the Academic Appeals Sub-Committee of the Institute **Institute University** Appeals Board (see Policy D18.0, section ~~VI~~ **IX**). The Academic Appeals Sub-Committee consists of five (5) members selected from the pools of members comprising the Institute Appeals Board. The Academic Appeals Sub-Committee's non-student members serve two (2) year terms.

ASSA 2

Regarding Final Course Grade Dispute Policy, make appropriate changes to policies related to D17.0 to address issues with references to the Academic Appeals Sub-committee. Make necessary changes in order to revise inconsistencies in Policy D08.0 and D18.0

Policy Number: D17.0

Policy Name: Final Course Grade Dispute

III. Roles and Communication

- Final Course Grade Dispute Committee Membership:** The Final Course Grade
- B. Dispute Committee shall consist of three instructors (senior or principal lecturer, tenured, or tenure-track) and may be part of the same pool of Instructors who sit on the Academic ~~Conduct~~ Integrity Committee (See [Policy D8.0-Academic Integrity Policy](#)). The Dean's Designee will appoint instructors to the ad hoc committee on a case-by-case basis provided that they are not directly or indirectly involved in the specific case. Instructors should recuse themselves based on case involvement or bias and alternates will be appointed. The student bringing the case to the Committee may also provide justification to request an alternate member of the Committee, based on case Involvement or bias.

ASSA 2

Regarding Final Course Grade Dispute Policy, make appropriate changes to policies related to D17.0 to address issues with references to the Academic Appeals Sub-committee. Make necessary changes in order to revise inconsistencies in Policy D08.0 and D18.0

Policy Number: D18.0

Policy Name: Student Conduct Process

No Changes Required

ASSA 3

Propose steps to ensure that students (and faculty advisers) understand the degree to which health, and academic information is protected from unwanted and unexpected disclosure, either by prohibiting unwanted disclosures or by ensuring student knowledge of potential disclosure.

Develop through RIT Communications a “slogan” enticing students to review FERPA regulations.

During new student orientation include “slogan” with site address (url)

["https://www.rit.edu/studentaffairs/parentsandfamilies/ferpa-and-parent-access"](https://www.rit.edu/studentaffairs/parentsandfamilies/ferpa-and-parent-access)



“Who can see your grades?”

ASSA 3

Propose steps to ensure that students (and faculty advisers) understand the degree to which health, and academic information is protected from unwanted and unexpected disclosure, either by prohibiting unwanted disclosures or by ensuring student knowledge of potential disclosure.

Request announcement at College and again at Department meetings.

Send two slides in PPT format for Dean, Chair, or Department heads to use in their presentation or printed materials.



RESOURCES

- Student Behavior Consultation Team**
(585)475-3963
- The Student Behavior Consultation Team (SBCT) coordinates the resources of RIT to address inappropriate, disruptive, or harmful student behavior in order to recommend interventions aimed at helping students achieve success. By going to this website, you can click on the Concerned About A Student button and report you concerns to the Associate Vice President for Student Affairs/Chair of the Student Behavior Consultation Team (SBCT).

The image is a screenshot of the RIT website's 'Parents & Families' section. The header includes 'PARENTS & FAMILIES' and 'DIVISION OF STUDENT AFFAIRS'. Navigation tabs include 'ABOUT US', 'ACADEMICS & CAREERS', 'HEALTH & SAFETY', 'MONEY MATTERS', 'PARENT INVOLVEMENT', and 'STUDENT LIFE AT RIT'. A secondary navigation bar lists 'Academic Support Services', 'Career and Job Support Services', and 'Co-ops'. The main content area is titled 'FERPA AND PARENT ACCESS' and contains text explaining FERPA, a 'Tips for Student Success' sidebar with bullet points, and a photo of a woman at the bottom right.

ASSA 3

Propose steps to ensure that students (and faculty advisers) understand the degree to which health, and academic information is protected from unwanted and unexpected disclosure, either by prohibiting unwanted disclosures or by ensuring student knowledge of potential disclosure.

Send single half-page information pamphlet to **student advisors** asking them to distribute to students during scheduling and other consultation meetings.



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Social Media

