

Employee Parking Enforcement Process

Effective August 1, 2017

Reason for Process Revision

- ▶ Ensure Access for safety vehicles
- ▶ Consistency across the university
- ▶ Utilization of parking resources is safe and effective
- ▶ Fairness of the parking process
- ▶ Adherence with parking policy

<https://www.rit.edu/fa/parking/citations>

Employee Enforcement Plan

- ▶ Citations will be followed up with an email
- ▶ If Citation is unresolved
 - ▶ Reminder emails every 15 days
 - ▶ After 90 days, vehicles will be booted
 - ▶ Administrative fee is applied
- ▶ Non-current accounts will be denied registration for next academic year

Existing Outstanding Balances

- ▶ This is a small population of RIT Faculty and Staff
- ▶ RIT will collect on citations received after December 31, 2015
 - ▶ Any prior citations will be archived
 - ▶ People will be notified by email in June 2017
- ▶ Outstanding balances must be paid on or before August 1, 2018
 - ▶ If a Citation is received prior to full payment, vehicle will be booted until account is settled
 - ▶ Unpaid accounts will be denied registration for Fall 2018

Review Your Status

- ▶ Parking Account information is available on the Parking Web Site.
 - ▶ <https://www.rit.edu/fa/parking/>
- ▶ Use the myparking application from the website to sign in to your account.