

**Inter-College Curriculum Committee**

**TO:** Chris Collison, Chair Academic Senate  
**FROM:** Dawn Hollenbeck, ICC Chair  
**DATE:** August 16, 2017  
**SUBJECT:** ICC Summary of Curriculum Review for AY 2016-17

**Inter-college Curriculum Committee Charge AY 2016-2017:**

1. Study undergraduate curricular proposals from an institute-wide perspective, maintain appropriate inter-college relationships with regards to curriculum, assure that existing undergraduate curricula are periodically reviewed, and make proposals to the Academic Senate for undergraduate curriculum approval or discontinuance.
2. Revise Program Proposal Template – endorsed by Academic Senate in Spring 2015-16.
3. Work with the Honor's program to revise Policy D1 to clearly outline curricular processes with regards to the Honor's program.
4. Work with Faculty Affairs to revise policy on discontinuance of academic programs (E20.0).

**ICC Summary of Work based on Academic Senate Charges for AY 2016-17:**

1. Reviewed and recommended Minors for Provost's Approval
  - a. CLA: Culture, Health, and Medicine (ICC Reviewed and returned with comments to CLA: 2/1/17)
  - b. CLA: Globalization (ICC Reviewed and returned with comments to CLA: 2/1/17, ICC Approved 3/8/17)
  - c. CHST: Nutritional Sciences (ICC Reviewed and Approved pending minor changes: 2/8/17)
  - d. CLA: Black Studies (ICC Approved pending minor corrections: 5/3/17)
2. Reviewed and recommended Programs for Academic Senate Approval
  - a. CAST: Changes to BS in Hospitality and Tourism Management (ICC Approved: 11/2/16, Approved by Senate)
  - b. SCB: BS in Supply Chain Management (ICC Approved: 12/7/16, Approved by Senate)
  - c. CHST: Changes to BS in Nutritional Sciences Management (ICC Approved: 11/2/16, Changes minor so sent directly to NYSED)
  - d. CIAS: Changes to BFA in Studio Arts program(s) (ICC reviewed and approved 3/29/17, Approved by Senate)
3. Reviewed and requested modifications prior to approval to:
  - a. NTID: AAS in Business Administration (ICC Reviewed: 4/26/17)
  - b. NTID: AS in Applied Science (ICC Reviewed: 4/26/17)
  - c. COS and SCB: BS in Integrated Science and Entrepreneurship (ICC Reviewed: 5/10/17)
4. Regarding charge #2, in order to for ICC to craft the most appropriate and useful Program Proposal Template possible we met with:
  - a. Ross Koenig and Leanne Hill from the Office of Budget. We suggested and they were accepted some minor modifications the way the new budget model presents information and we believe that the current version should be easier for everyone to understand.

- b. Ed Lincoln and Diane Ellison from Enrollment Management so that we had the best understanding possible of the work enrollment management put into new program development. We came to the conclusion that RIT needs to get the information to program proposers that discussions with Enrollment Management before any other steps are taken in creating a Concept Paper due to the concerns about enrollment in programs. Additionally, suggestions were discussed of finding a way to plan for programs in future areas of interest, essentially is there a way to get and stay ahead of the curve. ICC had no recommendations in ways to accomplish that goal.
5. ICC approved the attached Template for use in presentations to ICC and Senate.

#### **ICC Summary of Other Work based for AY 2016-17:**

1. ICC worked extensively on the creation of a Policy on Certificates.
  - a. ICC approved new policy on 3/8/17
  - b. Presented to Academic Senate 4/27/17
2. ICC modified the Minor Policy to allow for greater consistency across the university.
  - a. ICC approved policy revisions on 4/20/17
  - b. Presented to Academic Senate 5/18/17
3. ICC approved modifications to the General Education Framework to include a Bachelor of Architecture degree that is slated to be proposed to ICC in AY 2017-18.
4. ICC worked on Charge 4 and created some draft language but more work needs to be done.

#### **ICC Summary of Pending Actions for AY 2017-18:**

1. Revision of Minor policy
2. Policy on awarding of certificates
3. Policy regarding Honors
4. Policy splitting E20 into a curricular component and employment component
5. Review pending programs from NTID and COS/SCB

#### **Suggested Charges for AY 2017-18:**

1. Study undergraduate curricular proposals from an institute-wide perspective, maintain appropriate inter-college relationships with regards to curriculum, assure that existing undergraduate curricula are periodically reviewed, and make proposals to the Academic Senate for undergraduate curriculum approval or discontinuance.
2. Work with the Honor's program to revise Policy D1 to clearly outline curricular processes with regards to the Honor's program.
3. Work with Faculty Affairs to revised policy on discontinuance of academic programs (E20.0)

#### **ICC Members:**

Dawn Hollenbeck (COS), ICC Co-Chair  
Rob Garrick (CAST)  
Camela Kiernan (SG Appointee)  
Donna Lange (NTID)  
Christine Licata (Provost's Delegate)  
Jim Leone (GCCIS)  
David Long (CIAS)  
Jim Moon (KGOE)  
Jacquie Mozrall (SCB Dean)  
Sylvia Perez-Hardy (GCCIS, At Large) Co-chair  
Judy Porter (CLA)

Qian Song (SCB)

Kristen Waterstram-Rich (CHST)