

Short Form of Charges (ASSA, FAC, GETF, GC, RSSC) – APPROVED 10/05/2017

Academic Support and Student Affairs Committee

- ASSA 1** Explore the costs and benefits of a fellowships office at RIT and make a recommendation to the Senate regarding the creation of such an office.
- ASSA 2** Evaluate the need to extend the admissions window to 1.5 years and investigate possible modifications to the application-to-admission timetable.
- ASSA3** Regarding Final Course Grade Dispute Policy, make appropriate changes to policies related to D17.0 to address issues with references to the Academic Appeals Sub-committee. Make necessary changes in order to revise inconsistencies in Policy D08.0 and D18.0.
- ASSA 4** Investigate the will for RIT to become a “Sanctuary Campus”.
- ASSA 5** Investigate what elements students need to be centralized in RIT’s electronic course management system and whether to require faculty to use RIT’s electronic course management system. Identify the barriers for more widespread faculty use and write appropriate policy, as necessary, for full senate review.
- ASSA 6** Assess how well faculty needs are being served by ITS. Investigate the appointment of a Faculty representative, “ITS Liaison” for the university or for each college as part of the review on committees (ASEC 5 2017-18). (This charge (originally ASEC charge 7) was approved to be moved to this committee on 9/21/2017.)

Faculty Affairs Committee

- FAC1** Review the already-stated responsibilities of the different ranks and determine if it is appropriate for faculty at the rank of lecturer (contracted for one-year) to hold administrative titles. Based on the results of the review, propose wording for all appropriate policies (e.g. B2.0, E6.0), as necessary, that would provide clarification on this matter.
- FAC2** Consult with RIT ADVANCE and consider RIT ADVANCE recommendations for further consideration by the Academic Senate.
- FAC 3** Investigate policies at peer universities regarding term limits for Department Heads, PhD Program Directors and Deans and consider making recommendations for RIT.
- FAC 4** Review Visiting Scholar policy E09.0 and determine whether the policy can be clarified and the process streamlined.
- FAC 5** Consider whether tenure and promotion policies should incorporate an individual’s impact on diversity and inclusion as these issues are recognized in the hiring process but not in tenure and promotion.

- FAC 6 Complete revisions to Policy on the Discontinuance, Reduction or Transfer of Academic Programs E20.0, in concert with ICC to include removal of portions dealing with program review, placing it in D01.0. Ensure collaboration with ICC, who will subsequently revise D01.0 to include program review and discontinuance.**
- FAC 7 Complete revisions to Policy on Assignment and Transfer of Tenure-Track Faculty E21.0 to address the consolidation of all aspects of transferring a program and faculty.**
- FAC 8 Complete revisions to Policy on Financial Exigency E22.0, thus completing the review and revision of all E policies as part of the updating of university policy and procedures which began 5 years ago.**
- FAC 9 Review policies Principles of Academic Freedom E02.0 (last review (LR) 2010), Oath of Allegiance (LR 2010) E03.0, Faculty Pursuing a Graduate Degree at RIT E19.0 (LR 2005), according to policy B05.0.**
- FAC 10 Complete revisions to E06.1.**
- FAC 11 Per policy B05.0, review policy E17.0 – Faculty Leave of Absence (last revised 2011).**
- FAC 12 Consider a policy that: 1) formally acknowledges peer-reviewed Scholarship and peer-reviewed Scholarship of Teaching & Pedagogy produced by RIT Lecturers of all ranks and 2) incorporates such acknowledgment in the annual merit review documentation and process.**

Global Education Task Force

- GETF 1 In consultation with the Academic Affairs Committee, develop explicit policy regarding curriculum development and delivery at global campuses.**
- GETF 2 In consultation with faculty leadership at global campuses and the Executive Committee, determine the purview, make-up/participant list and scope of charge for a Global Education Committee and propose the creation of such a committee if deemed necessary.**
- GETF 3 Review policy D7.0 and propose changes.**
- GETF 4 Communicate regularly with the faculty leadership at RIT global campuses regarding any governance issues of shared concern, including acting as a conduit between the global campuses and the relevant Rochester-based committees and offices. Report back to Academic Senate once per semester.**
- GETF 5 Investigate the pros and cons of adding global campus representation as a voting or non-voting member of Academic Senate.**
- GETF 6 Report to senate each semester on the availability of long-term course scheduling calendars for each global campus.**

GETF 7 Review policy associated with hiring faculty at Global Campuses to gain awareness of RIT Henrietta's participation through faculty representation on search committees. If necessary, propose amendments to E4.0 and E8.0.

Graduate Council

- GC 1 Review Graduate Thesis/Dissertation Policy (D12.0 VII) and make any necessary changes.**
- GC 2 Review policy D12.0 and clarify the role of defense chair in this policy.**
- GC 3 Investigate the variation across all RIT graduate programs in interpretation of the policy to require a minimum GPA (currently 3.0) required for graduation, and how the minimum GPA is calculated. Review all related policy to determine if modification is required based on these findings.**
- GC 4 Develop a more effective mechanism for communicating Graduate Policy changes to the Graduate Program Directors, Program Faculty, and Students.**
- GC 5 Make recommendations for streamlining the graduate program proposal process.**
- GC 6 Identify whether current policy is sufficient to guide students in the situation where they are studying for multiple graduate degrees.**
- GC 7 Review policy D.12, specifically where it concerns the 20% limit of graduate transfer credits in Section V, Subsection C. Identify the origins, and impacts of this limitation to graduate education. Make recommendations for change in policy as necessary.**

Research and Scholarship standing committee

- RSSC 1 Investigate whether RIT has the authority to classify travel reimbursement for students and faculty to conferences, or other travel associated with research, as income and therefore taxable, independent of when the request for reimbursement is made.**
- RSSC 2 Identify policy, make appropriate changes and propose such amendments with a view to reducing RIT's reliance on original copies of paper receipts used in travel reimbursements.**
- RSSC 3 Identify best practices for hiring research-intensive faculty. Make recommendations as to further action by senate if hiring policy restricts the ability to land top faculty.**
- RSSC 4 Identify best practices for SPA to respond to the needs of Research Faculty as opposed to the research faculty needing to respond to pre-established accounting preferences.**
- RSSC 5 Identify the gaps between current graduate student quality and needed graduate student quality for graduate programs across campus.**

RSSC 6 Per policy B05.0, review policies C02.0 and C03.1.

RSSC 7 Review policies Misconduct in Research and Scholarship C02.0 (last review (LR) 1996), Agreement for Commissioning of Educational Materials C03.1 (LR 2007), Policy for the Protection of Human Subjects in Research C05.0 (LR 2011), Protocols for Academic Centers D01.6 (LR 2008), according to policy B05.0.

RSSC 8 Consider tactics to strongly advocate for more student fellowships and work with Development to promote the increase in endowment for graduate fellowships.

RSSC 9 Make a recommendation as to how the RSSC should be involved in evaluating proposals where the number of proposals submitted from one university is limited (e.g. NSF Major Research Instrumentation).

RSSC10 Make recommendations for new policy or a default agreement addressing faculty affiliation with a given Center for Research Excellence (CRE) / Major Research Laboratory (MRL). Propose policy which will allow the CRE/MRL to can modify such an agreement as long as it is made transparent to the RIT community.