

# Academic Success Plans

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Advisors Council

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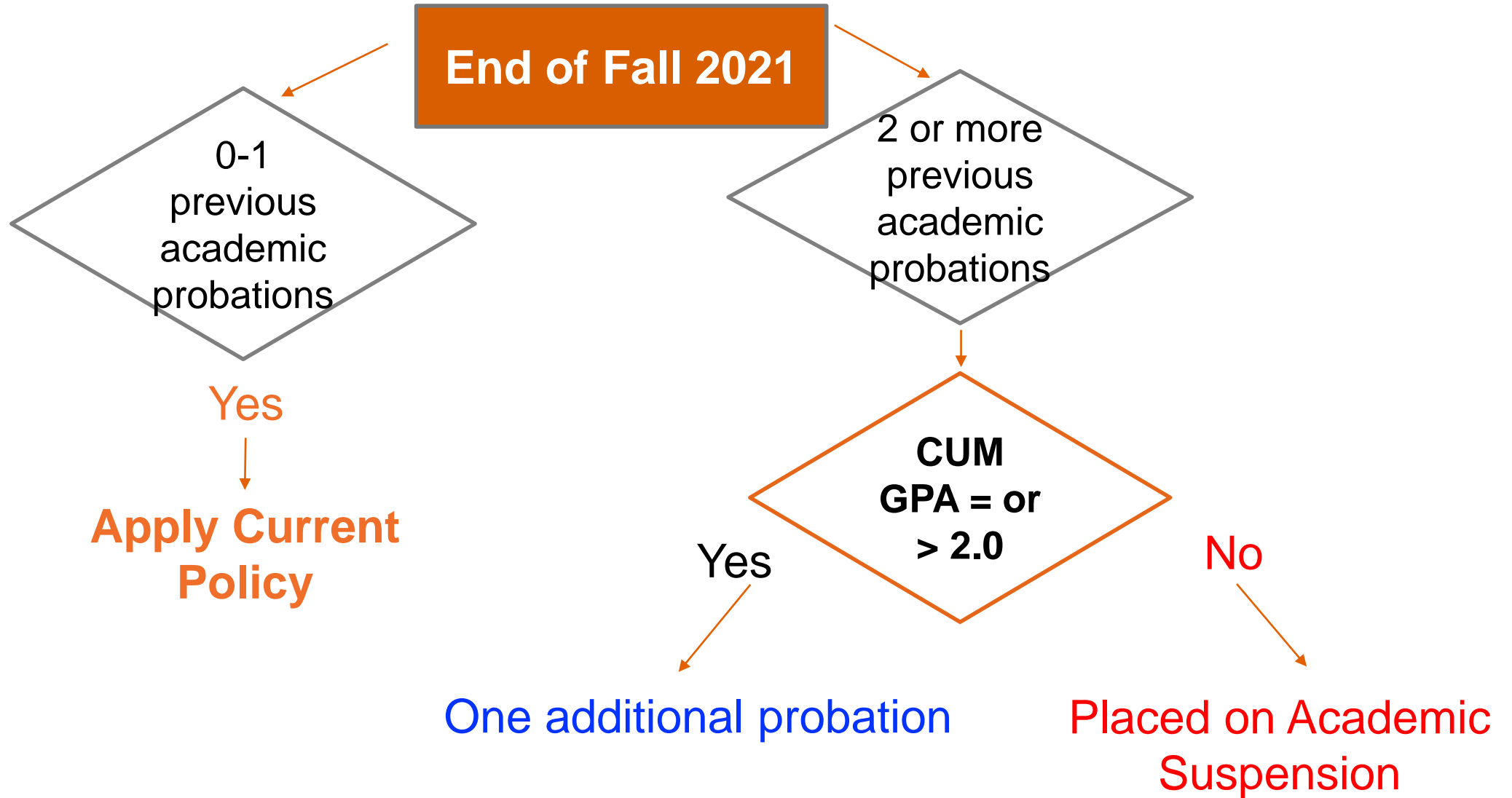
# Today's Agenda

- Summary of Academic Action Policy Updates
- Overview of Academic Success Plans
  - Timeline for 2211 Academic Action
- Preview Academic Success Plan Template
- Preview Academic Action Letter Template

# Summary of Academic Probation/Suspension Policy Revisions

- Limit number of probations to TWO
- Limit number of credit hours and provide support to students on probation
- Suspension for a minimum of one term rather than one year
- Deferred suspension in place of suspension waiver
- Students returning from suspension may be given one full year to improve their cum GPA to 2.0 or more
- Students who attempt fewer than 9 credits in a term, and earn a term GPA less than a 2.0, but whose CUM GPA is 2.0 or higher may be subject to academic action at the discretion of the college.
- Students will be required to complete an Academic Success Plan with their home department.

## Probation and Suspension - Transition



# What is an Academic Success Plan?

- A **reflective planning conversation** that results in a list of **customized recommendations** to help a student get back into good academic standing. It may include:
  - Referrals to specific resources
  - Periodic check-in meetings
  - Recommendations for academic behavior
  - Specific courses and grades that are necessary to get back on track

# When to Use an Academic Success Plan

Students should work with their department or program to develop an academic success plan when they are:

- Placed on Academic Probation
  - Including change of program
- Granted Deferred Suspension
- Returning from Academic Suspension

# What's The Point?

- Help the student understand what's needed for return to good academic standing
- **Partner** with student to identify resources/tools to help return to good academic standing
- Create an **individualized plan** based on the student's reflection on their experience and needs
- Encourage **academic/personal growth** to foster success
- Demonstrate care & share expertise
- Communicate about both the department and student expectations as well as the **student's goals**

# Timeline & Steps for Academic Success Plans

- WHEN REVIEWING ACADEMIC ACTION LISTS
  - Discuss possible components to include in an academic success plan for each student who meets criteria for academic probation or is granted deferred suspension
- IN THE ACADEMIC ACTION COMMUNICATION (EMAIL/LETTER)
  - Introduce the requirement to develop an academic success plan in partnership with the department
- AFTER ACADEMIC ACTION HAS BEEN COMMUNICATED
  - Invite student to schedule a meeting before the end of the first week of classes
  - Summarize recommendations and expectations using the academic success plan template
  - Include realistic timeline for periodic check-in
- AFTER THE ACADEMIC SUCCESS PLAN HAS BEEN CREATED WITH THE STUDENT
  - Share summary document with student & encourage them to set up meetings via Starfish



# Academic Success Plan: Resources

- Numerous resources to benefit students trying to return to good standing, including:
  - Periodic advising check-in meetings
  - *Academic Success Center* courses
  - Faculty office hours
  - Tutoring resources
  - Wellness resources
  - Greater community resources via *Case Management*

# What Happens if a Student Doesn't Follow the Plan?

- May result in further academic action
- Cumulative GPA and term GPA are the criteria for good academic standing, and also the “triggers” for academic action
  - Additional criteria for action include college-specific requirements that are registered with the Office of the Provost and published on the college website

*The academic success plan is designed to help the student and provides a path to be successful*

# Academic Action Timeline

Snapshot of the timeline:

- December 6 – last day of classes
- December 7 – reading day
- December 8-15 – final exams
- December 17 – grades due by 11:59pm
- December 20 – Registrar's Office will have Academic Action reports to colleges by 4pm. We will make every effort to make the reports available earlier in the day, as long as the majority of grades have been posted.
- December 23 or earlier – Students being suspended should be contacted by the departments. Information for appeals should be shared.
- December 23 – Suspension/deferred suspension forms for those students whose status is already confirmed should be submitted to the Registrar's Office by 10am.
- January 5 – Suspension/deferred suspension forms for all students due to the Registrar's Office by 4pm.\*
- January 7 – Report/list with requested changes to probation status due to the Registrar's Office by 4pm.

\*CRP student applications should be submitted via CRP website by January 5.

# Resources

Will be available on Advisors Toolkit (faculty/staff login)

- Academic Success Plan
- Academic Action Letter Templates
  - Probation 1
  - Probation 2
  - Suspension
  - Deferred Suspension

