Academic Affairs Committee Final Report AY 2022-23, May 2023

2022-23 AAC Membership

Dennis Andrejko

Robin Cass

Neil Hair

David Hazelwood

Larry Kiser

Manuel Lopez

Amy McLaren

William Middleton

Rob Olson

Clarence Sheffield Jr

Rob Stevens

Nancy Valentage

Teresa Wolcott

Larry Buckley

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Charges

1. Grading Deadline extension

2. DSO feedback (moved to separate committee)

3. Program Flexibility Joint Task Force

4. Assessment of AI generators

5. Academic Integrity Policy (D08.0) Revision

6. Online Learning Policies (external comparison)

7. Contact hours vs Credit hours

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Grading Deadline extension charge.

Make recommendations to address the problem of insufficient time for instructors to submit grades after the last final.

RECOMMENDATION: Extend Friday night deadlines to Sunday night, in terms when exam week ends on a Friday.

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DSO expectations and responsibilities.

This charge was moved to another Senate Committee

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Program Flexibility Joint Task Force:

Recommendations: Presented in November 2022, await feedback from Senate.

RIT Provost/Faculty Senate Joint Task Force on UG Program Flexibility

3 Provost Office Representatives

2-4 Faculty Senate Representatives

1 Student Affairs Representative

2 (or more) Student Government Representatives

5 (or more) College representatives including program leadership - heads or directors

RIT Provost/Faculty Senate Joint Task Force on UG Program Flexibility

3+ Provost Office Representatives

1. Advising
2. ICC
3. GEC

– REG and EEA as technical advice, not on committee

– Additional representation by provost

RIT Provost/Faculty Senate Joint Task Force on UG Program Flexibility

2-4 Faculty Senate Representatives

1. AAC

2. Other Senate choices………

RIT Provost/Faculty Senate Joint Task Force on UG Program Flexibility

Student Affairs Representative

1 College Restoration Program

RIT Provost/Faculty Senate Joint Task Force on UG Program Flexibility

Student Government Representatives

– At least 2 representatives

– ………more as desired by SG

RIT Provost/Faculty Senate Joint Task Force on UG Program Flexibility

College representatives including program leadership

Senate to determine and suggest college representation from the most complex/intricate curricula: SOIS/KGCOE/CET/CHST/COS, others?

Program coordinators (UG) - at least two who are faculty, and they could be participants from other areas (eg. college reps)

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Assessment of AI generators

Recommendation: Move this charge to next AY, or drop per results of D08.0 revision (charge #5).

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Academic Integrity Policy (D08.0) Revision:

The AAC revision to the Academic Integrity policy has been a multi-year charge to review and revise the current policy regarding academic integrity violations. This year's AAC used information from three sources to create a draft.

1. *Current D08.0 policy*

2. *2020-21 revision*

3. *Comments/edits from the RIT community to the 2020-21 revision.*

    1. *This last source was particularly important in identifying difficult areas in the policy.*

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Academic Integrity Policy (D08.0) Revision:

RECOMMENDATION: The 2023 revision is ready for circulation to campus stakeholders for review. This is one of many extremely important policies, so full vetting by all campus partners is critical to the success of the final draft.

Provost's office

Student Affairs

Student Government

Student Conduct Office

Advising Office

Registrar's office

All colleges (by way of Senators)

Office of Legal Affairs (?)

Grad Program Directors, especially Ph.D.

Ombuds Office

Others, please suggest…..

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Academic Integrity Policy (D08.0) Revision:

The main differences/changes in the new 2022-23 draft contained in six sections of the new draft policy.

1. **Introduction**

2. **Definitions**

3. **Academic Integrity Expectations**

4. **Academic Integrity Initial Procedures**

5. **Academic Integrity Hearing Procedures**

6. **Academic Integrity Appeal Process**

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Academic Integrity Policy (D08.0) Revision:

Introduction

1. Enhanced with more detail over the current policy.

Definitions

1. Combined sections II and III of current policy.

2. Can be expanded to include more items reviewers feel would help build out this section.

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Academic Integrity Expectations

1. Expanded over current "3-types" to 7 general areas of violation with inclusion of details about web-specific violations.

2. Eliminated levels of violations section from 2020-21 revision.

3. Re-worked "Possible Sanctions" section.

4. Professional programs section statements from 2020-21 revision incorporated into the "Possible Sanctions" paragraph to notify parties involved that there can be programmatic differences in sanction severity.

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Academic Integrity Initial Procedures

1. The amount of time to initiate a case has been increased and modified to read that a case must be initiated within 14 business days of discovery of a violation…..consistent with recent Senate recommendation.

2. PhD Exception: we are uncertain as to whether an exception to this needs to be in place in cases related to PhD dissertation completion or beyond. We have highlighted that statement for review of campus stakeholders.

3. Reduced the number of necessary meetings to one (after initial disclosure of violation from instructor to student).

4. Maintained the partnership with the Student Conduct Office

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Academic Integrity Hearing Procedures

1. Ad-hoc Academic Integrity Committee (AIC) in each college to handle cases with courses administered by that college.   This is preferred over elected AIC.

2. AIC by voting can cause issues if members with COI are pre-established through voting and must be replaced.

3. Not all colleges need an AIC each year (or even each semester).

4. Lengthened the amount of time (20 min) for each side to present during hearing.

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Academic Integrity Hearing Procedures

1. Dean's delegate reports findings to student's home college Dean and program, and the Student Conduct Office.

2. Results reported from Dean's delegate to student's home program, Dean's office and Student Conduct Office.

3. Student's Home College, Program, and Student Conduct Office consult/collaborate on the appropriate sanction severity in cases of multiple or severe offenses.

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Academic Integrity Appeal Process

1. Shortened and simplified compared to both current and 2020-21 revision.

2. Both previous versions called for creation/use of as separate Academic Integrity Appeals Committee.

3. There already exists a detailed appeals policy, D18.2.

4. Current revision calls for all academic integrity process appeals be subject to the Student Appeals policy (D18.2) only.

5. The university appeals board handles the appeal per the steps laid out in D18.2.

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Online Learning Policies (external comparison)

Recommendation: move this charge to next AY

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Contact hours vs Credit hours

Recommendation: Move this charge to next AY

2022-23 AAC Final Report

Student Government request for changes to RIT Registration Policy D03.0

Recommendation: Charge a 2023-24 standing committee with addressing potential changes to D03.0, RIT Registration policy.

2022-23 AAC Final Report

OLD:

A. ADMISSION OF STUDENTS TO CLASS

It is the responsibility of the student to enroll in classes during the designated registration periods, using the Student Information System (SIS). Prior to the registration period, students are responsible for ensuring that any holds that may have been placed on their accounts have been resolved and removed so that access to the registration system is permitted.

Using SIS, faculty can access official class rosters for each course they are teaching, in any given term. Class rosters indicate those students who have been properly registered for the class. Students whose names do not appear on the class roster are not formally registered for the course. Without formal registration, students are not permitted to attend the course beyond the add/drop period.

2022-23 AAC Final Report

NEW:

A. ADMISSION OF STUDENTS TO CLASS

It is the responsibility of the student to enroll in classes during the designated registration periods, using the Student Information System (SIS). Prior to the registration period, students are responsible for ensuring that any holds that may have been placed on their accounts have been resolved and removed so that access to the registration system is permitted.

Faculty must disclose in the Student Information System (SIS) whether a specific course section is using online homework software or other digital resources in the Textbook/Other Materials tab within the Course Information. For example, faculty could include the following information:

"This course requires the use of paid online homework software or other digital resources"

"Students are required to purchase access to [Name of software or resource]"

"The cost of access to [Name of software or resource] is [Cost or range of cost]"

"Instructions for accessing [Name of software or resource] will be provided during the first week of class"

OLD:

D. ADDING AND DROPPING COURSES

The add/drop period is the first seven (7) calendar days, excluding Sundays and holidays, of the full fall, spring, and summer terms. The add/drop period for other academic sessions is determined based on the length of the course and posted on the <u>Registrar's Office website</u>. In extenuating circumstances in which a student requests to be added or dropped from a class outside of the established add/drop period, the student must submit a completed Add/Drop/Audit form, with all required signatures, to the Registrar's Office.

NEW:

D. ADDING AND DROPPING COURSES

==**The add period is the first seven (7) and the drop period is the first twenty-one (21) calendar days,**== **excluding Sundays and holidays, of the full fall, spring, and summer terms. The add/drop period for other academic sessions is determined based on the length of the course and posted on the Registrar's Office website. In extenuating circumstances in which a student requests to be added or dropped from a class outside of the established add/drop period, the student must submit a completed Add/Drop/Audit form, with all required signatures, to the Registrar's Office.**

Many Thanks from the 2022-23 AAC

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