

## Technical Writing Co-op Available Now!

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A technical writing Co-op position has just been listed by the Document Control Department of Ortho-Clinical Diagnostics, a Johnson & Johnson company. The position's responsibilities include editing changes to proposed documents and proofreading typed documents; managing master files; maintaining distribution lists; and notifying users of document updates. The position requires competencies in MS Word, Excel and Visio; you must be able to learn new software systems, possess good organizational skills with ability to multitask, work efficiently and independently. Attention to detail is critical; must work effectively in a team and workgroup environment.

Sound interesting? Ortho-Clinical Diagnostics is based in Rochester, NY (100 Indigo Creek Drive, Rochester NY 14626 or <http://www.jnj.com>). For more information contact Sheila Qureshi [squireshi@ocdus.jnj.com](mailto:squireshi@ocdus.jnj.com)