

## **Full-time Communication Position Available**

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The National Youth Leadership Council (NYLC) seeks a well organized, tech savvy, Communication Associate for its St. Paul, MN office.

The full-time professional position is all about staying on top of the details, whether it's tracking projects and budgets, working with printers and designers, or collaborating with other staff members. The Communication Associate will be responsible for some updating of NYLC websites through our content management system, so basic familiarity with graphics programs, HTML, and web concepts are essential. Creating occasional flyers will be part of the mix too, so familiarity with Quark or InDesign is great. Most important, though, is the ability and desire to learn technology quickly. Pay Range: \$14-16/hr depending on experience

To apply, send a resume and cover letter to Pam Siebert at [psiebert@nylc.org](mailto:psiebert@nylc.org). Please put "Communications Associate" in the subject field. Resume and cover letter can also be sent by mail to:

Pam Siebert  
Re: Communications Associate  
NYLC  
1665 Snelling Avenue North  
Saint Paul, MN 55108

