

INTERIM STAFF COUNCIL NEWSLETTER

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Vol. 1 No. 2

Executive Council

James Papero,
Chairman,
Theodore Passarell,
Vice Chair,
Vonnie Pullyblank,
Treasurer,
Andrea Jones,
Communications,
Karen O'Connor,
Alfreda Brooks,
Susan Provenzano,
Joseph Nairn

General Members

Barbara Ahl,
Kathleen Alhart,
Karen Barrows,
Gail Battaglia,
Marie Bernard,
Michele Burr,
Roy Dementint,
Mary Denick,
Joanne DeRoller,
Charles Dickinson
Mary Ann Erikson,
Arlene Evangelista,
Debra Hoock,
Dawn House,
Charlene Ipacs,
David Konopka,
Donald LaRock,
Carole Pepe,
Gary Prokop,
Sheila Reasoner,
Nancy Shapiro,
Sheila Simmons,
Linda Tolan

Parliamentarian:

Robert Springall

Staff Council

Objective: Shared Governance-"Having a line of communication available to and from the RIT community; although the Council understands that its own recommendations may not be followed, their ideas and thoughts will have been heard."
By Mary Denick

STAFF COUNCIL ELECTIONS ARE COMING!

Nominations March 29th - April 9th - Elections May 3rd

The Interim Staff Council is nearing the end of its term. Between March 29th and April 9th, the Nominations /Representation /Elections Committee will be accepting nominations for candidates to run for Staff Council. RIT Staff Council (RITSC) is responsible for representing staff concerns as a partner in RIT's system of shared governance. RITSC members also serve on RIT's Policy Council and several Institute committees. The Council is also responsible for overseeing yearly elections for the RITSC.

You are invited to nominate yourself or co-workers to represent you on the Council. A nomination form is attached for your convenience.

All seats on Council are open in the May '93 elections. A total of 32 representatives will be elected (15 exempt and 17 non-exempt). (Members of Interim Staff Council are eligible for nomination to serve another term, beginning July 1, 1993.)



Staff Council Structure & Function Committee Reports:

by Joe Nairn & Alfreda Brooks

The committee has drafted a proposed set of by-laws to be approved by the Interim Staff Council and later implemented by the permanent Staff Council. The committee contacted other staff councils at various universities to provide a framework for the by-laws. There are a total of six Articles in the By-Laws.

1 details the purpose of the Staff Council.

2 details membership, elections, appointments and replacement of members.

3 describes the process for various standing committees, ad hoc committees and task forces.

4 details the process for meetings and procedures.

5 discusses funding and budgeting.

6 details the process for amendments. A Plan of Work ad hoc committee has also been convened to develop a set of issues for the Permanent Staff Council to consider. Given the kinds of issues that have been identified, it is possible that the plan of work may continue as a responsibility of the Structure & Function subcommittee.

Finance Committee Update

by Vonnie Pullyblank

A decision to fund Staff Council by voluntary contributions was made. All staff will be asked to contribute approximately \$5.00 to the 1993-94 operating budget. Payroll deductions will be made in late September.

The operating budget is estimated to be \$6000 and includes all communications, election costs, postage, office supplies, hospitality, professional fees/honorariums, room set-up fees, and student salaries. Pledge cards will be distributed in May, after the elections. Please contact one of the members of Staff Council if you do not receive a pledge card.

The communication line is the largest item in the budget: a single page newsletter costs \$100 to copy and distribute. On the other hand, communication to staff is our most important task; input from staff is our most valuable asset.

The Interim Staff Council has operated with start up monies granted by the Personnel Department and the administration; the interim budget has been minimal.

Information Forum in April:



There will be an information forum April 29th. There will be three different times and two locations to insure that everyone who wants to be there can be. The first forum will be held in the Panara Theater of building 60 from 10-11am. The second forum will be held in Webb Auditorium of the Booth building from 1-2pm, the third also in Webb Auditorium from 2-3pm. Some of the topics to be discussed include the upcoming elections, the Plan of Work for the Permanent Staff Council, the Staff Council Budget, and the inclusion of Staff Council on various committees (including Policy Council). If you are interested in discussing or hearing about a specific topic but do not like to speak in public, we urge you to contact Mary Denick at vax account # MADBBU, or via papermail at bldg. 12, Intl. Bus. Office with your question/comment. We are interested in hearing what's on your mind. Any ideas you have that would benefit the RIT community are welcomed. This is the time and place to share thoughts and ideas with your colleagues!

Those Times & Places Are:

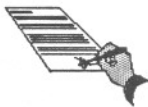
April 29th

-The Panara Theater - 10-11 am

-Webb Auditorium - 1-2 & 2-3 pm

We look forward to seeing you there!

History continues to be made as Dr. Simone met with the full Interim Staff Council on March 11, 1993. Dr. Simone answered some questions that were prepared in advance of the meeting and open discussion followed.



Notes from the Chair

By Jim Papero

work plan for the permanent Staff Council after elections in May.

Another historic event will take place when several staff members will march in the President's Inauguration on April 15th for the first time in History. Please mark your calendars for that date as well as for April 29th when Interim Staff Council will sponsor three informational sessions at various sites on campus. These sessions will help set the theme(s) and

Staff Council members continue to be active in participating as members of various planning and issues committees called by Dr. Simone. The most important of which is our representation on the Strategic Planning Committee, which will set the tone for RIT for many years to come!

If you have any suggestions and/or ideas that would be helpful to Interim Staff Council please bring them to the attention of any council member listed on the front of this newsletter.

This newsletter was produced by the Communications Committee of the Interim Staff Council and edited by Mary Denick (716) 475-4995.

STAFF COUNCIL NOMINATIONS

WHO

✓ All regular full and part time, exempt and non exempt staff who are not EDF/Faculty.

WHAT

✓ Nominations - you and/or co-workers are needed. All positions on RIT's Staff Council are open for election.

WHY

✓ Election of representatives to RIT's Staff Council. Staff Council is responsible for representing staff concerns as a partner in RIT's system of shared governance. Members also serve on Policy Council and other Institute committees.

✓ **Commitment** - elected members are required to serve on at least one standing subcommittee of Staff Council. Elected members are expected to commit at least two to three hours per week; some of this time could be outside of normal business hours.

WHEN

✓ Nominations are due by Friday, April 9, 1993.

Nominees will be contacted for permission to place their name on the ballot

WHERE

✓ Make your nominations by filling out the form below and mail to Susan Provenzano, Academic Affairs, Room 4012, Eastman Building or Karen O'Connor, Business Services, Room 4000, Eastman Building. Questions should be directed to your Interim Staff Council elections representative (see back of page).

I nominate _____

Dept. Name/Number _____ Phone _____

To nominate more than one person, feel free to copy this form or attach a separate sheet.

Voting Block 1

President's Office	Library
Gov't Affairs	Registrar's Office
Academic Affairs	CIMS
Ombudsman	Communications
IMS	Development
ISC	Distance Learning
	Graduate Studies

Represents: 132 exempt & 92 non exempt
Council Reps: 3 exempt & 2 non exempt

Contact: Sue Provenzano, 4012 Eastman, x5572
STP1031 or A1

Voting Block 2

Enrollment Management

Represents: 53 exempt & 34 non exempt
Council Reps: 1 exempt & 1 non exempt

Contact: Andrea Jones, Co-op & Placement,
1125, B&L Bldg., x6901 or A1
Joe Nairn, Part Time Enrollment, 1256 B&L
x5526, JTN7471

Voting Block 3

Institutional Research	Collections
Adult Services	Facilities
Controller's	Personnel
Bursar	Business Services
Budget Office	Campus Safety
Payroll	Food Service
Accounting	Campus Connections

Represents: 76 exempt & 188 non exempt
Council Reps: 2 exempt & 4 non exempt

Contact: Karen O'Connor, Bus. Services,
4000 Eastman, x4903, KE03261, A1

Voting Block 4

Student Affairs

Represents: 59 exempt & 42 non exempt
Council Reps: 1 exempt & 1 non exempt

Contact: Doni LaRock, Interpreting Svcs.,
1590 Carey, x6692, A1

Voting Block 5

NTID

Represents: 183 exempt & 82 non exempt
Council Reps: 4 exempt & 2 non exempt

Contact: Joanne DeRoller, Performing Arts,
1843 Johnson, x6250, JMDNEA or A1
Mary Ann Erickson, Educ. Support Services,
2850 Johnson, x4642, MAE5746, A1

Voting Block 6

Colleges

Represents: 136 exempt & 152 non exempt
Council Reps: 3 exempt & 3 non exempt

Contact: Linda Tolan, SPMS, 1181 Gannett,
x5955, LATPPR
Kathy Alhart, Engr. Tech., 3171 Gleason,
x2179, KEAIF, A1

Voting Block 7

Physical Plant	MRS
Student Bus. Trans.	P.O. Contract Stat.
Purchasing	

Represents: 41 exempt & 223 non exempt
Council Reps: 1 exempt & 4 non exempt

Contact: Cliff Dickinson, Physical Plant,
x6771, A1