

2007-2008 Institute Council Membership

Administration

Díaz-Herrera, Jorge; Dean, GCCIS
*Destler, Bill; President
Gatley, Ian; Dean, COS
Hurwitz, Alan; VP & Dean, NTID
Kist, Glenn; Interim Dean, CLA
*McKenzie, Stan; Provost
Moore, Andrew; Graduate Studies
Palmer, Harvey; Dean, KGC OE
Rao, Ashok; Dean, EPSCOB
*Richardson, Carol; Interim Dean, CAST
Stone, Joan; Dean, CIAS

Academic Senate Representatives

*Waterstram-Rich, Kristen; Chair
Policano, Tom; Vice-chair
Barbato, Bob; COB
Dianat, Sohail; KGC OE
Feeney Bushnell, Eileen; CIAS
Holden, Ed; GCCIS
Koontz, Warren; CAST
Mineck, Ed; NTID
Ray, Amit; COLA
Rosenberg, Paul; COS
Schueler, Tanya; EDF

Staff Council Representatives

*Ingerick, Kurt; Chair
Lisuzzo, Julia; Vice-Chair
Boulais, Nicole; Student Affairs
Chinnock, Fran; School of Art
DiCaro, Jan; ECT ET
Dwyer, Mike; First-In-Class
Sarchet, Tommy; Campus Connections
Smarsh, Paul; Food Service
Stier, Dina; NTID Liberal Arts Support
Verschage, Lana; Software Engineering
Williams, Cheryl; ITS

Student Government

*Wolf, Edward; President
Malinchoc, Sasha; Vice President
; Global Union rep
; NSC rep
; Women's senator
; RHA rep
; Greek Council rep
; BACC rep
; rep-at-large
; OCASA rep

Non-Voting Members

Barbour, Diane; CIO
Cauda, Lisa; Vice President,
Development & Alumni Relations
Cooper, Mary-Beth; Vice President, Student Affairs
Finnerty, Bob; Chief Communications Officer
Loffredo, Joe; Registrar
McKenzie, Chandra; Asst. Provost/Director,
Wallace Libraries
Miller, Jim; Sr. Vice President,
Enrollment Mgmt. & Career Svcs.
Smith, Fred; Secretary of the Institute
Stendardi, Debbie; Vice President,
Government & Community Relations
Watters, Jim; Sr. Vice President,
Finance & Administration

Regular Observers

Boyd, Don; Vice President, Research
Boyd, Eulas; Assistant Provost
Brown, Alfreda; Interim Chief Diversity Officer
(agendas only)
Jones, Linda; Project Management Coordinator,
Academic Affairs
Mayberry, Kit; Vice President, Academic Affairs
Spinelli, Patti; Assistant Vice President, Human
Resources Office (agendas only)
Twyman, Lee; RIT Ombudsperson

*Executive Committee Member

Last update: 9/5/07

Office Memo

Eastman Building

To: Institute Council Members
From: Linda Jones
Date: September 2007
Subject: General Information about Institute Council

Welcome to the 2007-2008 Institute Council! This memo will outline how the Council operates. You will want to review the other materials in this folder, and keep them for reference.

President Destler chairs each meeting. So that you have time to prepare, you will receive a folder with meeting materials approximately one week before each meeting. Please be sure to review the materials before the meeting, and bring the folder with you to the meeting.

When you arrive, please pick up your name card from the table near the entrance to the meeting room. Please return your name card to that table at the end of each meeting. If you are unable to attend, please ask your substitute to pick up your name card and check in with me so that we have an accurate record of attendance.

The Executive Committee, which includes the President, Provost, chairs of each governance group, and a dean, sets the agenda for each meeting. You can submit suggestions for agenda items through members of the Executive Committee. For academic year 2007-2008, members of the Executive Committee are President Destler, Provost McKenzie, Dean Carol Richardson, College of Applied Science and Technology, Academic Senate Chair Kristen Waterstram-Rich, Staff Council Chair Kurt Ingerick and Student Government President Ed Wolf.

Institute Council meetings follow *Robert's Rules of Order* and are sign-language interpreted. Please wait to be recognized by the Chair before addressing the Council. Speak slowly, loudly and clearly so that all can hear your comments. To enable full access to Institute Council meetings, it is important to not speak out of turn or while others are speaking. All Institute Council votes are conducted by a show of hands or by paper ballot.

Our office will send last minute announcements about Institute Council meetings via an electronic distribution list. Please be sure that Jeanette Tydings (jmt3420@rit.edu or x5-5334) has your preferred e-mail address.

Please feel free to contact me if you have any questions or need further information – 406-6462 or linda.jones@rit.edu. See you at the first meeting on September 12 at 3:00 p.m. in Rooms 2240/2230, Slaughter Building.

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A schedule of 2007-2008 Institute Council meetings and Executive Council meetings
Institute Council Bylaws
Index of Minutes - September 1984-May 2007
Summary of 2006-2007 Council Activities
List of 2007-2008 Institute Council Members (*as of this date – subject to change*)

Office Memo

Eastman Building

To: Institute Council
From: Linda Jones, Academic Affairs
Date: September 2007
Subject: Institute Council Dates for 2007-2008

Institute Council meetings for 2007-2008

All meetings are on Wednesday afternoons from 3-5 p.m., 2240/2230 Slaughter Building.

September 12
October 10
October 31
December 5
January 16
February 20
March 19
April 16
May 14

Institute Council Executive Committee Meetings

All meetings will be held in the Stern Board Room, 7th floor, Eastman Building, unless otherwise indicated.

Wednesday, August 29; 3-4 p.m. (Dr. McKenzie's office, 7th floor Eastman)
Monday, September 17; 10-11 a.m.
Monday, October 15; 10-11 a.m.
Monday, November 5; 11 a.m.-noon
Tuesday, December 11; 11 a.m.-noon
Friday, January 18; 10-11 a.m.
Monday, February 25; 10-11 a.m.
Friday, March 21; 10-11 a.m.
Friday, April 18; 11 a.m.-noon

At the Executive Committee meetings, the agenda for the upcoming Institute Council meeting will be set. Please submit suggestions for Institute Council agendas to one of the members of the Executive Committee. Members of the 2007-2008 Executive Committee are President Destler, Provost McKenzie, College of Applied Science and Technology Interim Dean Carol Richardson; Professor Kristen Waterstram-Rich, chair, Academic Senate; Mr. Kurt Ingerick, chair, Staff Council; and Ed Wolf, president, Student Government.