

## Full-time Special Events Manager Position Available

Bruce A. Austin [baagl@rit.edu](mailto:baagl@rit.edu)

11 April 2008

A full-time position as Special Events Manager for the Bivona Child Advocacy Center (BCAC) is available. The successful candidate will be responsible for event management including the development and coordination of sponsored and community sponsored fund-raising events along with the oversight and coordination of volunteers and marketing initiatives. The position reports to the Executive Director.

Interested applicants should no later than Monday, 28 April send a cover letter, resume and sample writing piece to Mary E. Whittier, Executive Director, BCAC, 275 Lake Ave., Rochester, NY 14608:  
[mwhittier@bivonacac.org](mailto:mwhittier@bivonacac.org)