

EMPLOYER NEWSLETTER

ROCHESTER INSTITUTE OF TECHNOLOGY
Office of Cooperative Education and Career Services
December 2005

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HOLIDAY GREETINGS

The Staff of the Office of Cooperative Education and Career Services wish you and your families the very best of holidays and a healthy, Happy New Year!

1. RECRUITING FOR CO-OP AND FULL TIME POSITIONS:

Use NACELink to get maximum exposure for your job opportunities

Did you know that RIT is a participating NACELink school? (We call it RIT Job Zone!) Join the thousands of employers who use the NACELink product to post jobs to RIT and hundreds of other colleges (list of participating colleges available at http://www.nacelink.com/nl_schools.asp). NACELink is available to employers to post jobs and search for students and new graduates at multiple university sites and you do not have to be a member of NACE to participate.

NACELink offers you an easy, cost effective method to enter your job information once and then post the job to as many participating schools as desired, at a fraction of the cost of commercial products. For example, you can list your jobs at 6 to 10 universities for 30 days for a flat rate of \$125 per posting.

The NACELink web-based job posting system is the result of an alliance between two nonprofit associations—the [National Association of Colleges and Employers](http://www.nacelink.com/nl_schools.asp) (NACE) and [DirectEmployers Association, Inc.](http://www.nacelink.com/nl_schools.asp)—and an initial collaborating group of career centers. NACELink was launched in August 2002 and school participation in the NACELink system increases daily as the more than 1,900 NACE-member colleges and universities sign up to use the system. For complete information please see the web site for employers at http://www.nacelink.com/nl_central_employer.asp

As a reminder, **NOW** is the time to list open positions for spring or spring/summer assignments. We accept full-time position listings for graduating students and alumni, year around.

It's easy to advertise job openings for RIT students:

To **relist a co-op position**, reply to this message and indicate "RELIST" in the header. The appropriate Program Coordinator with follow up with you to confirm.

To **post a new opening for co-op or full time** jobs, access RIT Job Zone from our office website www.rit.edu/recruit to input the description yourself, or email the description in a reply to this message. Indicate "NEW JOB" in the header.

To **schedule an on-campus interview**, you can access RIT Job Zone and input the job description, or reply to this message and indicate "INTERVIEW" in the header. Either way, our recruiting secretary will contact you to confirm the details.

For complete information on recruiting options, including how to post job openings on our powerful Web-based system, visit www.rit.edu/recruit.

The remaining campus key recruiting dates remaining for 2005-2006:

Academic Quarters	Recommended Co-op Work Periods	Prime On-Campus Recruiting
Winter 2004-2005 Nov 29 -Feb 25, 2005 Spring 2005 Mar 7-May 20, 2005 Summer 2005 Jun 6-Aug 19, 2005	Winter 2004-2005 Nov 22-Feb 25, 2005 Spring 2005 Feb 28-May 27, 2005 Summer 2005 May 31-Aug 26, 2005	Winter 2004-2005 Jan 10-Feb 11, 2005 Spring 2005 April 4-May 6, 2005 Summer 2005 (by request)
Academic Quarters: Dates reflect the first day of classes and last day of exams.	On-Campus Recruiting: Interviewing begins after the start of the quarter. (Call our office for other arrangements.) Interviewing for co-op students generally occurs during the quarter immediately preceding the intended work period.	

2. SPRING CAREER FAIR DATES SCHEDULED

We are pleased to be able to host our Spring 2006 Career Fair. RIT's Spring Career Fair will be held on Wednesday, March 29, 2006 from 1:00 to 6:00 pm in the new Lucius R. and Marie Gordon Field House and Activities Center on the campus of RIT. Optional on-site interviewing is available for employers on Thursday March 30th from 9:00 am to 4:00 pm. More than 300 employer representatives from 130 companies across the nation participated in the Fall Fair and more than 1,700 students attended this event. Career Fair registration is available on-line at www.rit.edu/recruit. Please feel free to contact Lynn McGahey, Recruiting Coordinator at 585 475-5463 if you need any special assistance.

For the latest university-wide news about RIT visit our web site at www.rit.edu

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